



# Town of Groton - Public Works

134 Groton Long Point Rd  
Groton, CT 06340-4394  
Public Works  
Administration  
(860) 448-4083

## Meeting Minutes

### Permanent School Building Committee

**Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.**

---

**Thursday, October 16, 2008**

**7:00 PM**

**Town Hall Annex - Community Room 1**

---

**Regular Meeting**

---

**1. ROLL CALL**

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Richard Monteiro, David Russell and John Webster

Members Absent: Gordon Lange and Robert Morrison

Staff: Rick Norris, Project Manager - School Construction and Wes Greenleaf, Director of School Buildings and Grounds, GPS.

Gilbane Building Company: Peter Manning, Project Executive.

JCJ Architecture: Jeff Beatrice, Associate.

The meeting was called to order at 7:05 PM.

**2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS**

None.

**3. APPROVAL OF MINUTES**

**a) October 2, 2008**

A motion was made by Mr. Monteiro and seconded by Mr. Webster to accept the meeting minutes of October 2, 2008 as written. The motion carried with two abstentions by Mr. Russell and Mr. LaFrance.

**4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)**

**(a) PSBC Members**

None.

**(b) Catherine Kolnaski and Northeast Academy Elementary Schools and Fitch High School Addition and Renovation Project**

**1. Department of Public Works staff**

Mr. Norris provided the PSBC with an update on the status of the elementary school punchlist items. Work was completed on the playfields and work is in progress on other GPS priority issues.

Chairman DeMatto expressed concern about the length of time it is taking to complete some of the punchlist items. A discussion ensued.

In updates on the Fitch High School project, Mr. Norris and Mr. Beatrice reported on the chemistry lab gas, the greenhouse and domestic hot water. Technology installation status was also discussed.

A discussion was held regarding lessons learned and the need to set a meeting on that subject.

**2. Gilbane Building Company**

*Mr. Manning distributed the CM report on Fitch High School for Gilbane Building Company and discussed progress of outstanding items.*

**3. JCJ Architecture**

*No report.*

**4. Board of Education staff**

*Mr. Greenleaf discussed Groton Public Schools issues and actions.*

**5. RECEIPT OF SUBCOMMITTEE REPORTS**

**a) School Building Phase II Committee**

*A report on the Phase II Design Committee activities was presented by Mr. Webster.*

**6. UNFINISHED BUSINESS**

**1. PSBC 2009 Meeting Schedule**

*A motion was made by Mr. Webster and seconded Mr. Russell to accept the meeting schedule for the Permanent School Building Committee as the first and third Thursday of each month. A memo will be forwarded to the Town Clerk office.*

**7. NEW BUSINESS**

*The next meeting of the PSBC will be the regular meeting on Thursday, November 20, 2008.*

**8. OTHER BUSINESS**

*None.*

**9. ADJOURNMENT**

*The meeting was adjourned at 9:14 PM.*